

पावर ग्रिड कारपोरेशन ऑफ इंडिया लिमिटेड
(भारत सरकार का उद्यम)
POWER GRID CORPORATION OF INDIA LIMITED
(A Government of India Enterprise)



केन्द्रीय कार्यालय : "सौदामिनी" प्लॉट सं-2, सेक्टर-29, गुड़गाँव-122 001, हरियाणा
फोन : 0124-2571700-719 फैक्स : 0124-2571760, 0124-2571761 तार : 'नेटग्रिड'
Corporate Office : "Saudamini" Plot No-2, Sector-29, Gurgaon - 122 001 Haryana
Tel.: 0124-2571700 - 719 Fax : 0124-2571760, 0124-2571761 Gram : 'NATGRID'

संदर्भ संख्या / Ref. No.

केन्द्रीय कार्यालय / CORPORATE CENTRE

C/COS/838

Dt. 15.01.2010

*The GM (Listing)
National Stock Exchange of India Limited,
Exchange Plaza, Plot No. C/1, G - Block,
Bandra Kurla Complex, Bandra (East),
Mumbai- 400 051*

Dear Sir,

Sub: Secretarial Audit Report

Enclosed please find the Secretarial Audit Report of POWERGRID for the Quarter ended 31.12.2009. This is being filed pursuant to SEBI Circular No. D&CC/FITTC/Cir-16/2002 dt. 31.12.02, read with Regulation 55A of SEBI (Depositories and Participants) Regulation, 1996.

Thanking you,

Yours faithfully,

Divya Tandon
(Divya Tandon)
Company Secretary

SAVITA JYOTI, B.Com., F.C.S.

SECRETARIAL AUDIT REPORT

1. For Quarter Ended : 31st December, 2009
2. ISIN : INE752E01010
3. Face Value : Rs.10/-
4. Name of the Company : POWER GRID CORPORATION OF INDIA LIMITED
5. Registered Office Address : B-9, QUTAB INSTITUTIONAL AREA
KATWARIA SARAI NEW DELHI – 110 016
6. Correspondence Address : SAUDAMINI PLOT NO 2, SEC 29,
GURGAON – 122 001
7. Telephone and Fax Numbers : 0124 -2571700-719 FAX NO:0124-2571969
8. Email Address : dtandon@powergridindia.com
9. Names of the Stock Exchanges :
where the Company's Securities
are listed. BOMBAY STOCK EXCHANGE LIMITED
NATIONAL STOCK EXCHANGE OF INDIA LIMITED

	NUMBER OF SHARES	% OF TOTAL ISSUED CAPITAL
10. Issued Capital	: 4208841230	100%
11. Listed Capital	: 4208841230	100%
12. Held in Dematerialised form in CDSL :	56841891	1.35%
13. Held in Dematerialised form in NSDL :	4151961934	98.65%
14. Held in Physical Form :	37405	0.00%
15. Total Number Of Shares 12+13+14 :	4208841230	100%

16. Reasons for difference if any, between (10&11),(10&15), (11&15) : NIL

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars	No of shares	Applied/ not Applied for Listing	Listed on Stock Exchanges	Whether intimated to CDSL	Whether intimated to NSDL	In-Prin. Appr. Pending for SE.
NIL	NIL	NIL	NIL	NIL	NIL	NIL

S.J.

SAVITA JYOTI, B.Com., F.C.S.

: II :

18. Register of Members is Updated : YES
If not updated upto which date

19. Reference of previous quarter with regard to excess dematerialised shares, if any : NIL

20. Has the Company resolved the matter mentioned in point no.19 above in the current quarter ? if not reason why ? : NIL

21. Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of Demat Requests	No. of. Requests	No. of Shares	Reasons for delay
Confirmed after 21 days	NIL	NIL	NIL
Pending for more than 21 days	NIL	NIL	NIL

22. Name, Telephone & Fax No. of the Compliance Officer of the Company : Ms. DIVYA TANDON – Company Secretary – 0124 -2571968 / 2571700 - 719 Fax : 0124 - 2571969

23. Name, Address, Telephone & Fax No., Regn. No. of the Practicing Company Secretary : Mrs. Savita Jyoti, E-86, Sainikpuri, Secunderabad - 500 094. Telephone No. 040-27110559 Registration No.FCS 3738.

24. Appointment of Common Agency for Share Registry Work : Yes – M/s. Karvy Computershare (P) Limited, Plot No.17 to 24, Vittal Rao Nagar, Madhapur, Hyderabad – 500 081.Ph no:040-23420815-28 Fax No.040-23420814/23420857. Email:mailmanager@karvy.com

25. Any other details that the auditor may like to provide. (e.g. BIFR Company, Delisting from Stock Exchanges, Company changed it name etc.) NIL

FOR SAVITA JYOTI ASSOCIATES

Savita Jyoti

SAVITA JYOTI

Place : Hyderabad
Date : 06.01.2010

SAVITA JYOTI, FCS 3738
Practicing Company Secretary
Certificate of Practice No. 1796